

Central Student Technology Committee (CSTC)

Meeting: Thursday, April 24, 2014

Location: Union 221

Attendees: Maggie Morrison, Jesse Ballard, Tami Browning, Lane Buchanan, Ken Driese, Cheryl Hilman, Melissa Hunter, Tim Kearley, Ceira Lee, Trevor Scherlin, Casey Wood

1. FY15 Printing and Maintenance - \$18,000

Ken Driese moved to approve \$18,000 for the maintenance for FY15
Cheryl Hilman - seconded the motion

No discussion

Approved: all
Opposed: none
Abstain: none

2. FY 2015 Student Staffing

Time Kearley moved to approve \$51,988 for student staffing
Ken Driese - seconded the motion

No discussion

Approved: all
Opposed: none
Abstain: none

3. Standalone document scanner for Coe 202

In 2009 the CSTC purchased a stand alone Scanner. That scanner has since failed and a new one needs to be purchased.

Trevor moved to approve \$3,300 for the scanner
Ceira Lee - seconded the motion

Approved: all
Opposed: none
Abstain: none

4. Purchase 55 new chairs for BS 37

Jesse explained that the current chairs in the lab are over 10 years old and are beginning to fail at a high rate.

Melissa Hunter - moved to purchase 55 new chairs at a cost of \$20,350 for use in BS 37
Trevor Scherlin- seconded the motion

Approved: all
Opposed: none
Abstain: none

5. College and Department planned budgets

AS Budget report

Ken explained the budget is fairly straight forward with mostly rotation cycles.

Maggie asked about the plans around the ESB 1004. When the lab is brought back for consideration they will need to provide Student feedback.

Tim Kearley moved to approve the AS budget
Lane Buchanan seconded

Approved: all but one
Opposed: None
Abstain: Cheryl Hilman

College of HS budget report

Melissa Hunter explained this coming year is a heavy replacement.

Maggie asked about \$6 a month charge being charged by IT. Melissa is working to resolve what the charge is for.

Ken Driese moved to approve the HS budget
Ceira Lee seconded

Approved: all but one
Opposed: None
Abstain: Cheryl Hilman

College of Law

Discussion took place regarding the ExamSoft license amounts.

Casey Wood moved to approve the Law budget
Lane Buchanan seconded

Approved: all but one
Opposed: None
Abstain: Cheryl Hilman

College of Business

Mike explained the wireless in FY14 was provided as part of a donation. In FY15 wireless will expand to the second floor. Mike indicated the Microsoft Dynamics was removed and will save \$6200

Trevor Scherlin moved to approve the BU budget
Ceira Lee seconded

Approved: all but one
Opposed: none
Abstain: Cheryl Hilman

Student Affairs Budget

The equipment presented in the Student Affairs budget are standard 3 yr rotations.

Ken Driese moved to approve the SA budget
Tim Kearley seconded

Approved: all
Opposed: none
Abstain: none

UDSS Budget

Casey Wood explained that they have to zero out their budgets each year. The budget this year includes standard replacements and funds to look at new technology, which is why the line item on various software purchases is vague. Discussion took place on the Pearl Document camera.

Ken Driese moved to approve the UDSS budget
Mike Doherty seconded

Approved: all
Opposed: none
Abstain: none

Undeclared

Standard 3 year rotation of 31 computers in Union 33.

Casey Wood moved to approve the undeclared budget
Tim Kearley seconded

Approved: all
Opposed: none
Abstain: none

Central Student Technology Committee

Agenda – April 24, 2014

1. FY 2015 Printing and Maintenance
 - \$18,000 – covers paper, toner and maintenance needs
2. FY 2015 Student Staffing - \$51,988
 - LA Staffing
 - i. 5210 hrs. @ \$8 = \$41,680
 - ii. Covers all BS 37 staffing
 - iii. Covers Coe Library staffing 12 midnight – 8am (provide 24 hr. access)
 - Info Tech covers the other Coe Library staffing costs
 - FY 2015 Service Center staffing
 - i. 1085 hrs. @ \$9.50 = \$10,308
 - ii. Covers 7 hours a day M-F during Fall and Spring Semester

3. Purchase standalone document scanner

- HP ScanJet Digital Sender Flow 8500 - \$3300
- Current unit had a controller board failure



4. Purchase 55 new chairs for BS 37
 - Will take chairs from BS 37 and use them to replace broken chairs in other locations
 - Keep surplus for other breakages
 - 55 @ \$370 = \$20,350
 - i. Steelcase Cache Chairs
5. College budget reports – FY14
6. College budget plans – FY15